



**APATXMW
Board Meeting
April 16, 2020
3-4pm**

Abra Nusser, AICP
Director

David Hawkins, AICP
Director-Elect

Travis Liska, AICP
Treasurer

JP Ducay
Secretary

Laura Enlow
Communications Coordinator

Tamara Cook, AICP
Immediate Past Director

Jenny Crosby, AICP
Professional Development Officer

Brian Campbell
EPL Representative

Samantha Bradley
University of Texas at Arlington
Representative

- 1) **Roll Call: Present – Abra, David, Brian, Sam, Jenny, Travis, Ezra , JP**
- 2) **Approval of Outstanding Minutes (to be emailed by JP):** No comments or changes were provided regarding the minutes. Abra called for a vote: David motioned to approve last three minutes (12/12/19, 1/21/20, & 2/21/20), this was seconded by Sam. All three minutes were approved unanimously.
- 3) **Discussion/Action Items**
 - a. **COVID-19:** Abra briefly mentioned that a lot of the Boards future events will be effected by the ongoing pandemic. Subsequently, additional discussion on rescheduling and organizing upcoming events is required.
 - b. **Census:** David informed the members that the census will be extended until October. Discussion on sending out an updated newsletter to inform individuals was considered.
 - c. **Awards and Banquet – Submittal Update and Strategy:** JP provided a brief run down of the current status of the awards banquet. As of now, there has been one nomination submitted to survey monkey for the planning excellence award. However, the Call for Chapter Awards Deadline has been extended to May 15, 2020, and the application fee will be waived. Abra suggested adding a link to the website for those to submit nominations. Discussion regarding the scheduling of the awards is pending with the ongoing Covid-19 concerns.
 - d. **Strategic Plan Action Matrix – Schedule Updates and Actions Updates:** No comments provided.
- 4) **Past Events/Meetings:** No comments provided.
 - a. **Future Events/Activities:** Lattes and Leadership in May will be led by Brian. Further discussion regarding happy hour scheduling is needed.
 - b. **Calendar/Event Recap:**
- 5) **Officer Reports**
 - a. Director: Board Director meeting coming up. Will relay any important information discussed.
 - b. EPL: Lattes and Leadership scheduled for May.
 - c. UTA SPA: Ezra introduced himself as the new UTA representative.
 - d. Treasurer: No money has been spent since focus North Texas. Travis will be speaking at a webinar regarding parking policy if anyone would like to join.
 - e. Secretary: All of the approved minutes will be uploaded to the website as well as a link for award nominations.
 - f. Communications: If anyone knows of anything to add to the newsletter send it to Laura.
 - g. Professional Development: National Planning Conference is all online.
 - h. Director-Elect: No comments provided.

6) **Future Agenda Topics:** No comments provided.

Meeting adjourned: 4:00

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