



Section Meeting Agenda

Thursday, July 17, 2014
Call to Order: 5:30 p.m.

A. Call to Order & Introductions

1. Call to Order
2. Welcome and comments
3. Introductions

Heather Nick

Members Present: Heather Nick, City of Tyler; Angela Choy, City of Longview; Kyle Kingma, City of Tyler; Ryan Petrie, City of Tyler; Brett Huntsman, City of Tyler; and Wes Morrison, City of Marshall.

Wes Morrison introduced himself and stated that he worked for League City prior to working for Marshall.

Meeting was called to order by Heather Nick at 5:30 p.m.

B. Reports and Action Items

1. Approve Section Meeting minutes from May 15, 2014

Motion: Brett Huntsman motioned to approve the minutes of the May 15, 2014 meeting.

Second: Kyle Kingma seconded.

Vote: Unanimous

2. Financial Update.

Angela Choy/Ryan Petrie

Ms. Choy stated that money has been spent on food and bank fees. Ms. Nick stated that an election needed to be held for the director of finance position along with by-law amendments.

3. Status of upcoming Section newsletter

Kyle Kingma

Mr. Kingma stated that he will be doing a newsletter and the by-laws state that there should be two newsletters a year. He stated that an email should be sent to him if anyone needed anything added to the newsletter.

4. Discuss and consider location of September 18 meeting.

Angela Choy

Ms. Choy stated that a location needed to be set for the next meeting. She stated that the last two were in Longview and Tyler. She stated that a meeting has been held in Kilgore for a while.

5. Report on APA member list.

Ryan Petrie/Brett Huntsman

Mr. Petrie stated that there is a planner from Palestine who would likely attend our meetings if they were training sessions during the day. Mr. Huntsman stated that the planner from Chandler is not getting any emails. Mr.

Petrie and Mr. Huntsman stated that they would get with Justin Cure about a joint meeting with the East Texas GIS group. Ms. Nick stated that she would get in touch with Ms. Philpot about speakers.

C. Discussion Items

1. Future agenda topics

Heather Nick

Mr. Huntsman stated that he would like to see someone like Griff Hubbard speak. Ms. Choy stated that she would like to have a joint meeting with the East Texas City Managers Association.

D. Events and Conferences

1. 7/22/14 Zoning 101 Lunch & Learn, Tyler Development Center, Tyler, Texas
2. 2014 APA Texas Chapter Conference, October 15-18th, Frisco, Texas
3. 2014 National Preservation Conference, November 11-14th, Savannah, Georgia
4. 2015 APA National Planning Conference, April 18-22th, Seattle, Washington

Ms. Nick stated that Tyler is having a 25 minute webinar on Zoning 101. Please RSVP with her.

E. Adjourn

Meeting adjourned at 6:20 p.m.



American Planning Association
APA East Texas Section
Making Great Communities Happen

Section Meeting
Napoli's Italian Restaurant
210 E. Main Street
Kilgore, TX 75662

Section Meeting Agenda

Thursday, September 18, 2014

Call to Order: 6:00 p.m.

A. Call to Order & Introductions

1. Call to Order
2. Welcome and comments
3. Introductions

Heather Nick

B. Reports and Action Items

1. Approve Section Meeting minutes from July 17, 2014 meeting
2. Financial Update.
3. Pending Bylaw Update
4. State Report – Section's Guide

Ryan Petrie
Heather Nick
Heather Nick

C. Discussion Items

1. Section sponsorships
 - a. Identify sponsorship opportunities
 - b. Representation at events
 1. Signage/Use of logo on printed materials
 2. APA East Texas Section Member attendance
2. Review Chapter Conference Program
3. Summary of Texas Plat and Subdivision Law Seminar
4. Mobile Food Vending Overview
5. Future agenda topics

Angela Choy/ Heather Nick

Heather Nick
Kyle Kingma
Kyle Kingma/Heather Nick
Heather Nick

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E. Adjourn