



Minutes of the TX APA Midwest Section

June 19, 2018

12:30 p.m.

Meeting opened at 12:30 pm via conference call.

Present: Tamara Cook, Director
Abra Nusser, Director Elect
Travis Liska, Treasurer
Jenifer Reiner, Secretary
Eleana Tuley, Communications Coordinator
Jenny Crosby, PDO - Professional Development Officer
Danielle Stellrecht, EPL - Emerging Planning Leaders Representative
Jeff Whitacre, Past Director
Kelsey Poole, UTA Student Representative

I. Approval of Minutes:

Motion made by Director Elect, Abra Nusser, to approve May 15, 2018 minutes. Second by EPL Representative, Danielle Stellrecht. Unanimously approved.

II. Director Updates - State Board of Directors meeting:

A. Held on June 1 in Waco, TX. 2019 State conference will be in Waco.

B. APA Texas Chapter Awards (Due July 13). Anyone interested in reviewing and scoring the State Awards? Danielle and Travis would like to participate. Director also asked Treasurer to email past Midwest Section winners and encourage to apply.

C. 2019 Section Budget was approved, including our grant request.

D. Kyle Kingma is new Communications Technician for the State Chapter and is also the Director of East Texas Section. He can post items to State Facebook page. He also wants to log-in information for our new website (when we have it).

E. Bylaw Amendment Process – We will be working with Gary (Houston Section) to update by next Spring. The update will require a Chapter vote. Director asked for a Board member(s) to help. Update process will begin this summer.

III. Past Events:

- A. May 19 Annual Spring TRWD Trash Bash: Eleana updated Board that because of death in family she was not able to attend. Ryan Wilke took over and approximately 4 people helped.
- B. June 1 Lattes and Leadership: Danielle informed the Board that approximately 7 attended. Eric Fladager, City of Fort Worth, provided a helpful...
- C. June 13: Part 1- Planning for Flood Resilient Cities (AICP credit). Director provided an update on the first of the three-part series on Resilient Cities. The presentation was very informative and the Director thanked Jenny Crosby for helping set up AICP credit.

IV. Future Events:

- A. Resilient Series (continued)
 - 1. Part 2: Planning for Disaster Management – *What Happens After the Storm*:
 - a. July 25; 11:30 am – 1:30 pm
 - b. Kimberly Miller with Allen Engineering will speak about *Post-Disaster Management*
 - c. Experience in the areas affected by Harvey Hurricane (2018)
 - 2. Part 3: Urban Wildfires:
 - a. September 19 Texas A&M Forest Service will make a presentation about wildfires in the urban areas.
 - b. Director asked Board members for questions, topics or ideas for speaker.
- B. Driving our Cities to the Green (Top Golf) Scholarship Fundraiser – June 28 from 4:00 pm to 7:00 pm at Fort Worth Top Golf.
 - 1. Registration:
 - a. 19 people registered to date;
 - b. Final count due by Monday;
 - c. Director would like to get more people registered to play golf.
 - 2. Sponsorships: –
 - a. Current sponsorship - \$750 funds raised to date; pending CoPlan LLC donation.
 - 3. Silent Auction Donations:

- a. Past Director – Movie Tavern, wine and
 - b. Director – Rangers tickets, Messina Hof
 - c. Others pending
- 4. Advertising – Any ideas to increase numbers? One week left for registration. Director and Communications Coordinator will work together to send out more social media posts.
- 5. Promotion of Sponsors:
 - a. Paddles/Fans – Communications Coordinator may coordinate once sponsors finalized
 - b. Banner – Communications Coordinator will work with Past Director to create and print banner. Director will provide logos.
- 6. Logistics on day of event:
 - a. Arrive by 3:30 pm
 - b. Silent Auction bid sheets needed with clip boards. Director will create and provide.
 - c. PowerPoint slide with sponsors.
 - d. Poster and easel provided by Communications Coordinator and Director.
 - e. Scholarship(s) will be provided at Annual Awards Banquet.
- C. Elected and Appointed Officials Training – August 9/10:
 - 1. Director Elect provided an update
 - 2. Registration open on Eventzilla
 - 3. At DFW Airport Headquarters (new venue)
 - 4. August 9 is ULI presentation (limited seating)
 - 5. August 10: Presenters: Carrol Barrett, FAICP (ethics) and Dave Gattis, FAICP (Planning 101 and development review)
- D. Multi-Disciplinary Event – August 28 – Tyler Street Station in Oak Cliff District; Director requested 2-4 people to volunteer for event; meeting for volunteers will be held in July. Registration open and included in newsletter.
- E. Big 6 Conference:
 - 1. Approval of a loan from State to help with costs;
 - 2. Still coordinating with Theresa O'Donnell at City of Dallas on a location and dates will either be November 9 or 16;

3. State highly recommended we find a free venue. Director reached out to City of Fort Worth to see if Council Chambers available.
- F. Focus North Texas:
1. February 8, 2019
 2. Irving Convention Center
 3. On DART line.
- G. Upcoming Administrative Events:
1. Big 6 Conference – Director stated still uncertain about event. Potential event facility in Fort Worth. Possible November 16 date. More information to follow.
 2. Board of Directors Meetings – June 1 in Waco
- V. Officer Reports
- A. Director – see above
 - B. Director-Elect – Meeting with website vendor on Friday; more information will be provided at next Board meeting. Requested that Board members
 - C. EPL – Coordination Mentorship Mashup with Monica/Kimley-Horn. Another Lattes and Leadership in October.
 - D. PDO – No additional report.
 - E. Communications Coordinator – No additional report.
 - F. Secretary – No additional report
 - G. Treasurer – Account balance is \$6,203.34
 - H. Programs Chair (volunteer) – Vacant
 - I. Immediate Past Director – No additional post.
 - J. Kelsey Poole, UTA Student Representative
- VI. Next Board Meeting: To Be Determined in July prior to Part 2 of Resilient Series.
- VII. Adjourned at 1:37 pm.