



American Planning Association  
Texas Chapter | Midwest Section  
*Making Great Communities Happen*

## Minutes of the TX APA Midwest Section

July 27, 2018

12:30 p.m.

Meeting opened at 12:30 pm via conference call.

Present: Tamara Cook, Director  
Abra Nusser, Director Elect  
Travis Liska, Treasurer  
Jenifer Reiner, Secretary  
Danielle Stellrecht, EPL Emerging Planning Leaders Representative  
Kelsey Poole, UTA Student Representative  
Jeff Whitacre, Past Director

### I. Approval of Minutes:

Motion made by Director Elect, Abra Nusser, to approve June 19, 2018 minutes. Second by Director, Tamara Cook. Unanimously approved.

### II. Director Updates -

- A. State Awards Review Committee – Led by Past State President, Wendy Shabay. Travis, Danielle and Tamara participating. State evaluating State Awards categories and process. Coordinates with Section desire to revise award process. Travis and Danielle on review committee. Forty submittals. Abra asked about categories. Discussion about how to sync National and State and Section award categories.
- B. August/September Call for Applications Conference Travel Stipend – Director asked the Board how to support UTA students as per approved budget (\$300). Recommended to offer travel stipend for two (2) students. Call go out approximately 3 weeks before the conference to allow time for submittals and hotel registration. Recipients will also be required to participate in Legacy project. Open approximately August 20 – September 7 for 2 awards of \$150 each. Tamara will coordinate with Kelsey Poole.

### III. Past Events:

- A. Driving our Cities to the Green on June 28 at Top Golf Fort Worth. Director offered a recap of the event and praised the organization of the venue and its staff. Good networking event. Consider April 2019 and assess value of Saturday event. Jeff added that National has contacted him to discuss of preparing a tool kit for Sections.

- B. Resilient Series - Part 2: Planning for Post-Disaster Management – *What Happens After the Storm*: Very interesting seminar and planning exercise conducted by Kimberly Miller with Allen Engineering will speak about *Post-Disaster Management*

IV. Future Events:

- A. Elected and Appointed Officials Training – August 9/10:
  - 1. Director Elect provided an update
  - 2. Registration open on Eventzilla
  - 3. At DFW Airport Headquarters (new venue)
  - 4. August 9 is ULI Urban Plan presentation (sold out)
  - 5. August 10: Presenters: Carrol Barrett, FAICP (ethics) and Dave Gattis, FAICP (Planning 101 and Development Review) (27 registrations)
  - 6. Volunteers needed: Greeter and registration – Jenifer and Tamara
  - 7. Nametags will be provided
  - 8. Breakfast, lunch and beverages will be provided
- B. Multi-Disciplinary Event on August 28 – Tyler Street Station in Oak Cliff District; Director requested 2-4 people to volunteer for event; meeting for volunteers still needed. Director reported that this will truly be a collaborative event and should be great. Registration open and included in newsletter.
- C. Resilient Series - Part 3: Planning for Disaster Management – *Urban Wildfires*
  - 1. September 19; 11:30 am – 1:30 pm
  - 2. Bruce Woods with Texas A&M Forest Service
  - 3. NCTCOG Transportation Council conference room
  - 4. Director has set up Eventzilla for registration.
- D. Big 6 Conference:
  - 1. Approval of a loan from State to help with costs;
  - 2. Coordinating with Theresa O'Donnell at City of Dallas. Free venue found (Dallas Central Library) and tentative dates are still November 9 or 16;
  - 3. Need to reach out to 6 largest cities for participation.
  - 4. Plan is to advertise and market at State Conference.
- E. Focus North Texas:
  - 1. NCT Section participation/partnership still pending.
  - 2. Set for February 8, 2019
  - 3. Contract from Irving Convention Center due in August
  - 4. Location is on DART line.
  - 5. Committee will be established. Contact Abra to volunteer

- F. Service Project in early September (Garden)
  - G. State Conference – consider Meet Up for Section members attending.
  - H. Other – ULI Technical Assistance. Travis attended panel meeting. There will be a call for Cities to apply. Asked that Midwest Section help promote. Board agreed to send out RFP when ready.
- V. Officer Reports
- A. Director – see above
  - B. Director-Elect –
    - 1. Eventzilla nightmare has led Abra to research widgets to handle section event registration. Each with phone support.
    - 2. Website will have section events central on the page.
  - C. EPL – Coordination Mentorship Mashup with Monica/Kimley-Horn. Another Lattes and Leadership in October.
  - D. PDO – 3 AICP credits offered through section events.
  - E. Secretary – No additional report
  - F. Treasurer – Account balance is \$7,253.07.
  - G. Programs Chair (volunteer) – Vacant
  - H. Immediate Past Director – No additional report.
  - I. Kelsey Poole, UTA Student Representative – No additional report.
- VI. Next Board Meeting: To Be Determined in late August/early September
- VII. Adjourned at 1:38 pm.