



American Planning Association
Texas Chapter | Midwest Section
Making Great Communities Happen

**Documentation of the TX APA Midwest Section
Emergency Board Meetings regarding FNT 2019
August 24, 2018 via conference call 11:00 am -11:30 am
September 5, 2018 in Dallas 12:30 – 1:30 pm**

Summary: Two emergency meetings were called to discuss Focus North Texas 2019 (FNT19):

August 24, 2018 via conference call 11:00 am -12:00 pm

Meeting opened at 11:00 am via conference call (Secretary absent; notes taken by Director)

Present: Tamara Cook, Director
Abra Nusser, Director Elect
Danielle Stellrecht, EPL Emerging Planning Leaders Representative
Eleana Tuley, Communications Coordinator
Jenny Crosby, Professional Development Officer

Abra Nusser, Director Elect, recapped her communications over the summer with the North Central Section about combined NCT and MW Sections hosting FNT19 together. NCT Section was mostly supportive. Tamara Cook, Director, while reach out to Stephen Duong, Director of the NCT Section to discuss what is needed to move forward.

Abra also provided a brief explanation of the process to date, including selection of the Irving venue with Brooks Wilson, FNT Chair for the NCT Section. Abra then provided information about the cost and deadline to secure the venue. The purpose of the phone call is to discuss securing the venue. Payment is due August 31, 2018 for February FNT19.

Discussions centered on costs and contract language, including cost of cancellation, if necessary.

Consensus to move forward with securing the venue using MW Section funds.

Adjourn at 11:30 am.



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Joint Meeting of APA TX NCT and MW Sections

**September 5, 2018 at Meso Maya Comida y Copas, 11909 Preston Rd #1426,
Dallas, TX 75230, 12:30 – 1:30 pm**

Meeting opened at 12:30 pm

MW Section Present: Tamara Cook, Director
Abra Nusser, Director Elect
Travis Liska, Treasurer
Jenifer Reiner, Secretary

NCT Section Present: Drew Brawner, Director Elect
Mike Bell, Treasurer
Kendall Wendling - Howard, Secretary
Brooks Wilson, FNT Chair

MW Section Director, Tamara Cook, first thanked everyone for attending the emergency meeting to discuss further collaboration of the two sections for the FNT event. She then opened the floor for discussions.

Abra Nusser, MW Section Director Elect, provided and discussed a spreadsheet showing a few scenarios based on attendance and profit/loss estimates.

Brooks Wilson, NCT Section FNT Chair, recapped historical success of event and expressed desire to continue providing members of both sections the opportunity to attend. She welcomed the combined efforts of both section to set up and host the event.

Discussion focused on questions from the Board members of the CNT Section, venue, associated costs, and logistics of collaboration. In addition, it was agreed that if the event is to be held in February 2019 an event committee needs to be established immediately. Abra Nusser volunteered to set up an online application as soon as possible and coordinate with MW Section Communications Coordinator to advertise both application for event committee and Save the Date information in the newsletter. A combined awards luncheon at the event will be discussed further at the next meeting of the NCT Section Board.

NCT Section Board Members voted to hold the event in collaboration with the MW Section.

Meeting adjourned 1:30 pm.