



Executive Committee Meeting Zoom September 14, 2020

MEETING MINUTES

Elected Officers					
President*	Chance Sparks	CC	Secretary*	Christina Sebastian	CC
President Elect*	Heather Nick	CC	Past President*	Doug McDonald	CC
Treasurer*	Gary Mitchell	CC	TML Rep*/TML Affiliate	Lee Battle	CC
Section Directors					
Central	Martin Zimmerman		Northwest	AJ Fawver	
East	Michael Howell		Southwest	John Osten	
Houston	Shad Comeaux		Southmost	Xavier Cervantes	
Midwest	Abra Nusser		West	Kevin Smith	
North Central	Kendall Howard				
Standing Committee Chairs					
Professional Development Officer*	Richard Luedke	CC	Government Relations	Kelly Porter	
Planning Official Development Officer	Ann Bagley		Advocacy Network Liaison	Craig Farmer	
Sections Representative*	Fred Lopez	CC	Membership	Matt Jones	
Conference Coordinator*	Angela Martinez	CC	Diversity and Inclusion	AJ Fawver	
Emerging Planning Leaders	Monica Rainey		University Rep		
Planning Awards	Claire Hempel		Student Rep		
Special Committee Chairs					
Communications Manager	Heather Nick		Hurricane Harvey Task Force Chair	Kimberly Miller	
Chapter Historian	David Gattis		Census 2020 Committee	Joey Crumley	
Certification Maintenance Officer	Barbara Holly				
Other Members					
Executive Administrator	Mike McAnelly	CC	Communications Tech	Kyle Kingma	CC
National Leadership					
APA Director Region III	Wendy Shabay		Latinos and Planning Division Treasurer	Carlo Chunga Pizarro	
AICP Director Region III	Kim Mickelson		Federal Planning Division Chair	Andrew Wright	
APA Foundation Board Treasurer	Mike McAnelly	CC	City Planning & Management Division Vice Chair	Alex Hoffman	
CPC Treasurer/Secretary	Doug McDonald	CC	Economic Development Division Chair	Rebecca Leonard	
Sustainable Communities Division Chair	Matt Bucchin		Student Representatives Council Chair	Veronica Escalera-Ibarra	
Latinos and Planning Division Secretary	Marco Hinojosa				
Other Attendees					

X present in person

CC present via conference call

* Members of the Chapter Executive Committee include the Chapter President, President-Elect, Immediate Past President, Secretary, Treasurer, TML representative, Conference Coordinator, Professional Development Officer, and Section Representative

MINUTES

Chapter President Chance Sparks called the meeting to order at 1:40 pm CST.

- A. Call to Order and Roll Call: Chance Sparks, AICP
- B. President's Report: Chance Sparks, AICP:
 - 1. APA3C Cross-Chapter Collaborative, October 5-9 – Chance Sparks, AICP; Doug McDonald, AICP; Angela Martinez
 - a. PheedLoop On-Line Conference Platform – Doug McDonald, AICP

Doug McDonald gave a summary of the Pheedloop platform and noted they are still looking for some moderators and are working on a moderator guide. Doug also noted we received a CPC grant to use [Otter](#) to transcribe sessions at the conference.

- b. Multi-Chapter Event: Arkansas, Kansas, Louisiana, New Mexico, Oklahoma, Texas – Chance Sparks, AICP
 - c. Sponsor Support – Rob Rae, AICP
 - d. Registration Report – Mike McAnelly, FAICP

Mike McAnelly reported we are around 500 registrants and Doug reported we are close to \$40,000 on sponsorships thanks to Rob Rae's great work.

- C. Proposed FY 2021 Budget for Review and Recommendation to Board – Gary Mitchell
Attachment C-1 (ACTION ITEM)

Gary Mitchell gave a summary on the FY21 budget and discussion was held. Gary noted that the conference impact will be known soon and the dues increase goes into effect October 1, so we may be able to adjust the budget soon. The budget presented is conservative and does not dip into budget reserves, but does include a deficit. Chance Sparks suggested we use reserve account to cover the deficit amount

Heather Nick motioned to approve the budget with an amendment to show revenue from the reserve fund to cover the deficit. The motion was seconded by Doug McDonald and passed unanimously.

- D. Executive Committee Reports (DEFERRED UNTIL BOARD MEETING, September 25, 2020)
- E. Future Board and Executive Committee Meetings
 - 1. APA TX Board of Directors Fall VIRTUAL Meeting – Sep. 25, 2020
- F. New/Other Business
- G. Adjourn

Chance Sparks adjourned the Board meeting at 2:18 pm CST.

Minutes approved by the Board of Directors on September 25, 2020.

Secretary: Christina Sebastian