



Executive Committee Meeting Zoom June 16, 2021

MEETING MINUTES

Elected Officers					
President*	Chance Sparks	CC	Secretary*	Christina Sebastian	CC
President Elect*	Heather Nick	CC	Past President*	Doug McDonald	CC
Treasurer*	Gary Mitchell	CC	TML Rep*/TML Affiliate	Lee Battle	CC
Section Directors					
Central	Martin Zimmerman		Northwest	AJ Fawver	
East	Michael Howell		Southwest	John Osten	
Houston	Shad Comeaux		Southmost	Xavier Cervantes	
Midwest	Abra Nusser		West	Kevin Smith	
North Central	Kendall Howard				
Standing Committee Chairs					
Professional Development Officer*	Richard Luedke	CC	Government Relations	Kelly Porter	
Planning Official Development Officer	Ann Bagley		Advocacy Network Liaison	Craig Farmer	
Sections Representative*	Fred Lopez		Membership	Matt Jones	
Conference Coordinator*	Angela Martinez	CC	Diversity and Inclusion	AJ Fawver	
Emerging Planning Leaders	Monica Rainey		University Rep	Sheri Smith	
Planning Awards	Claire Hempel		Student Rep	Kristine Singleton	
Special Committee Chairs					
Communications Manager	Heather Nick	CC	Hurricane Harvey Task Force Chair	Kimberly Miller	
Chapter Historian	David Gattis		Census 2020 Committee	Joey Crumley	
Certification Maintenance Officer	Barbara Holly				
Other Members					
Executive Administrator	Mike McAnelly	CC	Communications Tech	Kyle Kingma	
National Leadership					
APA Director Region III	Wendy Shabay		Latinos and Planning Division Treasurer	Carlo Chunga Pizarro	
AICP Director Region III	Kim Mickelson		Federal Planning Division Chair	Andrew Wright	
APA Foundation Board Treasurer	Mike McAnelly		City Planning & Management Division Vice Chair	Alex Hoffman	
CPC Treasurer/Secretary	Doug McDonald		Economic Development Division Chair	Rebecca Leonard	
Sustainable Communities Division Chair	Matt Bucchin		Student Representatives Council Chair	Veronica Escalera-Ibarra	
Latinos and Planning Division Secretary	Marco Hinojosa				
Other Attendees					

X present in person

CC present via conference call

* Members of the Chapter Executive Committee include the Chapter President, President-Elect, Immediate Past President, Secretary, Treasurer, TML representative, Conference Coordinator, Professional Development Officer, and Section Representative

MINUTES

A. Call to Order and Roll Call: Chance Sparks, AICP

Chapter President Chance Sparks called the meeting to order at 12:04 pm CST.

B. President's Report: Chance Sparks, AICP

Chance Sparks did not have an update to share.

C. Committee Reports

1. Treasurer's Report: Gary Mitchell, FAICP

- Section Grants (ACTION ITEM 01)

Gary Mitchell presented the proposed section grants - \$4,500 for Central and \$1,000 for West.

Doug McDonald motioned to accept the requests for Central and West Sections as presented by Gary Mitchell. The motion was seconded by Richard Luedke and passed unanimously.

- Budget Amendments (ACTION ITEM 02)

Gary Mitchell and Mike McAnelly discussed the proposed budget amendments, including the Section grant requests from item C.1 and extending Salient strategies payments through the end of the fiscal year (3 additional months, not to exceed \$4,000/month). Gary noted that our budget would allow these payments.

Doug McDonald moved to authorize Mike McAnelly and Chance Sparks to negotiate continued service with Salient Strategies up to \$4,000 per month and to amend the budget to cover such payments. The motion was seconded by Heather Nick and passed unanimously.

- Payment to consultant for action plan

Mike McAnelly discussed that the Action Plan needs to be updated. The proposed cost is \$3,500 for a full-day workshop (versus previous half-day workshops). A survey will be going to all Chapter members soon, including a separate survey for just the Board of Directors. The proposed consultant fee also allows a complimentary Gold sponsorship.

Heather Motioned to amend the current fiscal year budget to allow the \$3,500 payment for consultant payment. The motion was seconded by Richard Luedke and passed unanimously.

D. Future Board of Directors and Executive Committee Meetings

Mike McAnelly noted that the APATX Action Plan meeting is scheduled to take place at the Freese and Nichols Fort Worth offices on July 17.

1. APA Texas Chapter Conference and Short Course - Fort Worth November 1-3, 2021
2. APA Texas Chapter Conference and Short Course - El Paso Oct 2022
3. APA Texas Chapter Conference and Short Course - TO BE DETERMINED Oct 2023 (Amarillo, Bryan/College Station, Corpus Christi, or Houston?)

Mike McAnelly noted that the Richard R. Lillie awards are expected to open July 1 and noted that a summer Board meeting is needed.

E. New/Other Business

There was no new business.

F. Adjourn

Chance Sparks adjourned the Executive Committee meeting at 12:26 pm CST.

Minutes approved by the Executive Committee on September 24, 2021.

Secretary: Christina Sebastian