



# Southwest Section Executive Board Meeting

**Board Meeting Minutes**  
**February 25, 2022**  
**9:00 a.m. CST**  
**Virtual MS Teams**

**Christopher J. Looney, AICP**  
Director

**Channary Gould**  
Director-Elect

**Devin E. Simpson, PE**  
Treasurer

**Michael Taylor**  
Secretary

**Gregory Reininger\***  
Communications Coordinator

**Brandon Melland\***  
Professional Development Officer

**John Osten, AICP**  
Immediate Past Director

**Vacant**  
Student Representative

- 1) **Welcome and Introductions**
- 2) **2020-2021 Recap**
  - Consensus Sections' greatest accomplishment was effectively hosting events despite pandemic.
- 3) **\*Appointment of Communications Coordinator and Professional Development Officer**
  - Motion: Michael made a motion to approve the appointment of Gregory Reininger as Communications Coordinator and Brandon Melland as Professional Development Officer. Channary seconded. All voted in favor and the motion passed.
- 4) **Vision for 2022-2023**
  - Discussion Items: Preference for in-person lunch & learns with virtual option and CM credits. No events during months with Chapter Conference & Holiday Mixer. Consider hosting happy hour networking events in communities outside of SA with member cluster
  - Action Items: Greg to grant access to Google Drive, Chris to coordinate with TML regarding potential partnerships, Mike to provide member list sorted by geographic area
- 5) **Webpage Pending Updates: Officer Contacts**
  - Action Item: Greg to look into website updates.
- 6) **Treasurer's Report**
  - Issues with transition
    - Action Items: Chris to work with Mike McAnelly on changing authorized signatories. Greg has petty cash – will transfer to Devin. Use Go to Meetings for future board meetings to increase familiarity.
- 7) **Chapter AICP Workshop**
  - Richard Luedke hotel reimbursement
    - Motion: Devin made a motion to authorize reimbursement to Richard Luedke for 1-night hotel stay for AICP workshop. Chanary seconded. All voted in favor and the motion passed.
  - Next one in July

- Discussion Items: Offer virtual option to make more accessible and increase attendance.
- 8) **Bylaws**
- Officers, Elections, Vacancies
    - Action Items: All board members to review bylaws for potential amendments prior to next board meeting.
- 9) **Recognize '20-'21 Section Officers**
- Action Items: All board members to look in to potential options prior to next board meeting.
- 10) **Student Representative**
- Action Items: Chanary to follow-up on UTSA appointed representative.
- 11) **Next Event/Activity**
- Action Items: Chris and Chanary to research potential speakers for Economic Development & Planning focused lunch and learn.
- 12) **Next Board Meeting**
- Discussion Items: Mix of in-person and virtual board meetings.
  - Action Items: Next meeting virtual at 9am on Friday, March 25.
- 13) **Other Business**
- None.
- 14) **Approval of October 29, 2021 Meeting Minutes**
- Motion: Michael made a motion to approve the minutes from the October 29, 2021 board meeting. John seconded. All voted in favor and the motion passed.
- 15) **Adjourn**