



**APATXMW
Board Meeting
January 28, 2022**

3:00 pm – Microsoft Teams Meeting (info second page)

- 1) **Roll Call:** Called to order at 3:04pm. Members present include David, Brian, Jennifer, JP, Clayton, Catherine, and Travis.
 - 2) **Discussion regarding Outstanding Minutes from August 20, 2021:** David requested to amend the previous minutes to reflect that Brian intends to retain the EPL Representative position while also being the UTSA Representative. Tamara made a motion to approve the minutes of August 20, 2021 with the proposed amendments. Abra seconded the motion and the minutes were approved unanimously.
 - 3) **Future Position Appointments and Adjustments – Section Specific**
 - a. **Communications Coordinator:** Clayton requested a motion to appoint Catherine Osborne as Communications coordinator. Brian seconded the motion and Catherine was appointed unanimously.
 - b. **Emerging Planning Leader (EPL) Section Representative:** Brian informed the Board that he intends on retaining this position.
 - 4) **Budget/Finance**
 - a. **Annual Financial Report:** Travis provided the Board with a financial summary of the awards and scholarships event to be held in December.
 - 5) **Past Events/Meetings**
 - a. **APATXMW Holiday Mixer/Scholarship Award:** David expressed that he was pleased with the turnout of the Holiday Mixer and Scholarship Awards event. Travis asked the Board to consider the State awards when scheduling the next awards event. The Board discussed the possibility of scheduling a spring awards event.
 - 6) **Future Events/Activities**
 - a. **AICP Exam Workshop – January 29, 2022:** Clayton is representing the Midwest Section for the AICP Exam Workshop.
 - b. **2022 Great Places in Texas Awards: Jerry Young – Selection Committee Midwest Rep:** David explained that January 14, 2022 was the submittal deadline. Jerry Young will be representing the Midwest Section.
 - c. **Midwest Section Bylaws Review/Update:** The state has requested that the sections review and propose updates to the Bylaws.
 - d. **Focus North Texas 2023:** The Board was made aware that members need to reach out to volunteers to sit on committees. Abra expressed to David that planning needs to begin in March of this year.
 - e. **Strategic Plan 2022:** David informed the Board that he intends on providing more information on the 2022 Strategic Plan during the next meeting.
 - 7) **Newsletter/Website/Social Media**
 - a. **Job Postings:** The Board has been asked to begin promoting job postings on the website.
 - b. **Volunteers for State Conference Committee:** David informed the Board that committees are beginning to be created and encourages Midwest Members to volunteer.
 - c. **2022 Texas Plans Legislative & Advocacy Summit in Austin - March 28th & 29th:** The Board has been asked to promote the 2022 Texas Plans Legislative & Advocacy Summit. Jennifer suggested promoting training opportunities as well.
 - 8) **Officer Reports**
 - a. **Director –** Goal is to encourage more involvement and excitement within the section moving forward.
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- b. EPL / UTA SPA– Brian will be serving in multiple roles with UTA planning.
- c. Treasurer - The current account balance is \$7,012.26.
- d. Secretary – Updates have been made to the website. More changes to come.
- e. Communications – Excited to have been appointed and looking forward to working with the Board.
- f. Professional Development – None
- g. Director-Elect – Planning for a spring event must begin soon.

9) **Future Agenda Topics**

- a. Potential spring event discussion
- b. Strategic Planning
- c. 2022 Events Schedule

Meeting was adjourned at 3:37pm

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