**APA East Texas Meeting Minutes – July 20, 2023**

**Attendees:**

Tharani Krishnakumar – Senior Planner - Tyler, TX

Mark Priestner – Haalf and Associates – Tyler, TX

Matthew Donahue – Planner – Tyler, TX

Michael Howell, MPO – Tyler, TX

Kyle Kingma - Planning Director – Tyler, TX

Caleb Mittanck – Planner - Tyler, TX

Sheila Henderson – Planning – Tyler, TX

Bryan McBride – Longview MPO

Shane Pace – Economic Development Association

Vashil Fernandez – Texarkana, TX

Keith Beason – Texarkana, TX

**Minutes:**

Tharani called the meeting to order at 3.30pm

The website has been updated with officers and contacts for the region by Tharani and Kyle from Tyler.

Treasurer Report: $2,918.29 balance

A grant was applied for $1,000 and if awarded will be applied to FY 2024.

Tharani announced that the Communications Coordinator, Professional Development Officer (AICP) and Emerging Planning Leader positions need to be filled.

2023 Planning Workshop September 8th in Tyler, TX for planners, administrators, and elected officials. Registration will be available on the website soon. The registration will be $15.00, and it will include breakfast and lunch for participants.

Tharani and Bryan met to discuss a common place for section materials, and they proposed having a Google Drive for the East Region. Everyone agreed, and Tharani said that she will create one. Access was determined for the board members to have access to the drive.

Tharani mentioned that the By-Laws require four meetings per year, and she will help Vashil as past chair in planning those meetings.

Upcoming events include:

2023 Texas Chapter Planning Conference: November 8-10, 2023| Corpus Christi, Texas

2024 National Planning Conference: April 13–16|Minneapolis, Minnesota

2024 Texas Chapter Planning Conference will be in Allen, Texas

Meeting was adjourned at 4:01

**Prepared by:**

Keith Beason