



APATXMW
Board Meeting
April 28, 2023

3:00 pm – Microsoft Teams Meeting

- David Hawkins, AICP**
Director
- 1) **Roll Call:** Called to order at 3:00 p.m. Members present included David Hawkins, Clayton Comstock, Catherine Osborn, Brian Campbell, JP Ducay, Jenny Crosby and Travis Liska. Abra Nusser was absent.
- Clayton Comstock, AICP, CNU-A**
Director-Elect
- 2) **Discussion and approval of Meeting Minutes from March 24, 2023:** Brian Campbell motioned to approve the meeting minutes as written. JP Ducay seconded the motion and the motion carried unanimously.
- 3) **Past Events/Meetings**
- **AICP Exam Workshop:** Brian informed the board that he attended AICP Exam Workshop and that it was well organized and very informative.
- Travis Liska, AICP**
Treasurer
- 4) **Finance/Budget:** Midwest Section account balance of \$3,621.22. Currently holding FNT money. The account balance will be affected contingent upon what the FNT wants to do with the surplus.
- JP Ducay**
Secretary
- 5) **State Chapter and Section Elections Update:** The Midwest Section has two open positions for the upcoming election including the Secretary and Treasurer Positions. JP Ducay and Travis Liska have re-applied to be re-elected in the secretary and Treasurer Positions. Discussion was had regarding the future role of the Treasurer Position.
- Abra Nusser, AICP**
Immediate Past Director
- 6) **Newsletter/Website/Social Media:**
- a) Zoho Email Platform: Several options were discussed at the March 24, 2023 Board meeting. Catherine informed the Board that the last two newsletters were sent out utilizing the new Zoho platform and described the subscription policy and monthly cost of four (4) dollars. Catherine shared that it has been pleasant to operate and would be interested in utilizing it further but is open to feedback regarding it. The Board agreed that the Midwest Section should pay the monthly subscription.
- Jenny Crosby, AICP**
Professional Development Officer
- 7) **Communications Coordinator Appointment:** Catherine informed the Board that she will be leaving the appointed position of Communication Coordinator. Two candidates are being considered to succeed Catherine in her departure. Catherine will work with her successor to ensure a smooth transition.
- Catherine Osborn**
Communications Coordinator
- Brian Campbell**
EPL Representative
- 8) **2022-2023 Midwest Section Events Calendar:**
- David discussed recently held and upcoming events. Clayton provided an update on the location and ongoing efforts for the Elected & Appointed Officials Workshop scheduled in July of 2023.
- <https://docs.google.com/spreadsheets/d/1xdc25w-BNDQOZ4Qt0MfrpFia8gnBF-to7gg62ZTGrI4/edit?usp=sharing>
- 9) **Officer Reports**
- Director – no report provided.
 - EPL – None
 - UTA SPA – UTA Graduation is coming soon.
 - Treasurer – Midwest Section account balance of \$3,621.22. Currently holding FNT money. The account balance will be affected contingent upon what the FNT wants to do with the
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- surplus.
- e. Secretary – Board Meeting agendas and minutes have been updated on the Midwest Section website.
 - f. Communications – Reminder to go on social media for election deadlines.
 - g. Professional Development – FNT credits underway. Inquired about the legislative update.
 - h. Director-Elect – Legislative session is needed.

10) **Future Agenda Topics**

- **Communication Coordinator Position**
- **Legislative update.**

Meeting was adjourned at: 3:35pm

Microsoft Teams meeting

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